



Ingersoll Scout Reservation General Policies for use of Camp

Updated 11/2015

1. Reservations must be received in Council Service Center at least 7 days prior to the time you wish to use the facilities. This is necessary to process paperwork at the Service Center and allow time to communicate with the appropriate Camp Ranger and Campmaster(s) so that they will be expecting you and have the facilities ready for your use. Units should submit a Tour Permit when attending ISR to ensure proper program planning and safety measures as prescribed in the *Guide to Safe Scouting*.
2. At least two supervising adults, one of whom must be 21 years of age or older, are required, per youth protection guidelines. IF the group is co-ed, one female supervisor and one male supervisor, both of whom must be 21 years of age or older, are required.
3. Co-ed groups must use separate sleeping facilities for males and females.
4. The group will be billed for any damage incurred to camp property or equipment above normal wear and tear. Check out with the Camp Ranger or Campmaster before leaving camp. An inspection of the area will be made to check on any possible damage and if the area is left clean.
5. A copy of the reservation form and a receipt for fees paid will be sent to the group leader. Both should be brought to the camp and presented at check-in.
6. Check in with the Camp Ranger or Campmaster upon arrival and before proceeding to any part of camp. The unit leader and SPL should be the ones checking in.
7. No personal vehicles are allowed in Campsites or Program areas. All vehicles are to be in designated parking lots. **For weekend campouts, Troop trailers must remain in the parking lot and gear hauled to the campsite.**
8. Respect the camp property and the property of others. Do not trespass in other unit campsites or local private property.
9. Use existing fire pits. Be certain fires are attended at all times. If everyone leaves the campsite, extinguish the fire.
10. Swimming, boating or canoeing must be done using BSA Safe Swim Defense and Safety Afloat regulations supervised by an adult with current SSD/SA training. Aquatics activities require a Local Tour Permit form to be filed with the Scout Service Center.
11. Use of the rifle or archery ranges must follow BSA shooting sports regulations and be supervised by certified adults.
12. Illinois state law requires a Food Service Supervisor certified by the State of Illinois to use the kitchen.



13. Alcoholic beverages, Illegal drugs, personal firearms and fireworks are not permitted.
14. Garbage must be carried out of all campsites and buildings and put in the dumpster.
15. Recreational vehicles (ATVs, dirt bikes, etc.) are not permitted.
16. Trees or shrubs may be cut only with specific permission from the Camp Ranger or Campmaster.
17. Cancellations and requests for refunds are requested to be made **at least two weeks prior** to the group's arrival at camp, with the exception of extreme weather conditions.
18. Groups are responsible for rented equipment. It must be returned in a clean condition. The group will be financially responsible for the repair or replacement of damaged equipment.
19. Camp speed limit is 15 mph.
20. Report all injuries (except minor cuts and scratches) to the Camp Ranger or Campmaster.
21. All vehicles will be parked in the parking lot or other areas designated by the Camp Ranger or Campmaster. Handicapped parking will be designated if needed.
22. Use the buddy plan at all times.
23. Groups need to inform the Camp Ranger or council office of their needs at least one week prior to arrival.
24. During events (Camporee, Day Camp, O/A, etc.), the event chair (Camporee Chair, Day Camp Director, O/A Lodge Chief and Advisor, etc.) has the responsibility for the event program to follow W. D. Boyce Council and Boy Scouts of America policies and procedures.
25. No pets are allowed at Ingersoll Scout Reservation.