



Cub Scout Pack Leadership Positions

Here is a brief overview of the main positions in Cub Scouting to make sure each Pack runs as well as possible for the boys.

A more detailed explanation of Cubs Scout positions can be obtained from your Pack leadership or at www.Scouting.org.

Online Training for Youth Protection and Cub Scout Leader Specific Trainings can be found at www.myScouting.org.

Setting up your account is easy and trainings are convenient to your schedule. ALL leaders MUST take Youth Protection.

Direct Contact Leaders:

Work directly with boys in Pack and Dens to deliver Scouting program

- ***Cubmaster and Assistant Cubmaster***

Helps plan and carry out Pack program with Den Leaders or through support of Pack Committee. Emcees the monthly Pack meetings. Attends monthly Committee Meeting and monthly District Roundtable program update. Assistant Cubmaster supports Cubmaster and fills in when needed.

- ***Den Leaders and Assistant Den Leaders***

Works with Cubmaster and gives leadership to individual Den in carrying out Pack program. Coordinates shared leadership among Adult Partners/Parents/Guardians in Den. Helps Scouts achieve awards and rank advancements to progress from one year to the next through Den meetings. Den meetings are held 2-3 times per month.

- Tiger Den – 1st Grade
- Wolf Den – 2nd Grade
- Bear Den – 3rd Grade
- Webelos 1 Den – 4th Grade
- Webelos 2 Den – 5th Grade

Packs need a minimum of one Den Leader and at least one Assistant Den Leader per grade. Packs with multiple Dens per grade need multiple Den Leaders and Assistant Den Leaders, so each Den has leadership. Assistant Den Leaders help carry out program plans and fills in for Den Leader when needed.

Administration Functions/Pack Committee:

Performs administrative functions and program support for the Pack as follows...

- ***Chartering Organization Representative***
Is the liaison between Pack and Chartered Organization to coordinate schedules and activities; approves all adult leader applications. Appointed by Charter Organization.
- ***Pack Committee Chair***
Supervises Pack Committee operations at monthly committee meetings. Helps recruit adult leaders. Must approve all adult leaders applications.
- ***Secretary***
Handles correspondence and communications for Pack. Keeps notes on Pack and Committee meetings. Maintains inventory of Pack property and needs.
- ***Treasurer***
Helps committee establish financial program and budget plan. Maintains Pack bank account and records.
- ***Advancement Coordinator – register as Scout Parent Coordinator***
Works with den leaders and Cubmaster to record advancements, awards, and immediate recognition.
- ***Popcorn Coordinator***
Organizes and promotes popcorn sale, the kickoff to distribute materials, pickup, and delivery for Pack. Keeps record of all Scouts' sales and Prizes.
- ***Outdoor Activity Coordinator***
Helps Cubmaster plan and arrange outdoor activities, promotes Summer Resident and Day Camp opportunities. Helps orchestrate Summertime Pack Award Achievement as well as Pack camping opportunities.
- ***Membership Coordinator***
Maintains up-to-date roster and attendance record for all dens. Handles registration of new youth and adults and works with Committee Chair to complete Pack re-charter. Works with Pack to coordinate recruitment plans. Helps orchestrate Webelos-to-Scout transition.
- ***Friends of Scouting Coordinator***
Promotes program for financial support of local Scouting program through coordination of presentation and follow-up with families around Pack's Blue and Gold event.
- ***Pack Trainer***
Ensures each registered adult leader is fully trained, especially up-to-date (within 2 years) for Youth Protection Training. Maintains and updates training records for each leader.
- ***Service Champion***
Helps orchestrate service within the community through Adopt-A-School, ScoutSweep, Scouting for Food, or similar programs. Maintain positive relationships with school(s) in order to maintain school access. Showcase positive impact of Scouting in the community.